

Payroll Deduction Form

This form will replace any current Credit Union deductions and distributions

Fax to: 410-467-0319

Group #	Teller #
For Credit Union Use ONLY	

(If you have Direct Deposit from the same employer
the Credit Union account number MUST be the same)

Account Number _____

Name _____

Employer (From Paystub) Please check one of the following: JHU JHH Other - Name: _____

Social Security Number _____ Daytime Phone Number _____

** For FASAP/Emergency/MAIF loans ONLY, payroll deduction is required as the repayment method until the loan is paid in full*

<u>Total Current Deduction</u>		(Enter -0- if new deduction)
ADD +		<i>If the distribution is NOT completed deductions will go into the Share-00 Savings Account</i>
DECREASE -		
<u>Total NEW Deduction</u>		

Frequency of Pay: Weekly Bi-Weekly Semi-Monthly Monthly

**** It will take 2 to 3 pay periods for changes to take effect.*

** Payroll deductions made for the purpose of loan repayment are credited to your Share Account each payday and transfer from your Share Account to the loan on the last calendar day of the month. It is YOUR responsibility to have sufficient funds in the Share Account at the end of the month in order to avoid delinquencies or shortages to the loan payments.*

DISTRIBUTION OF NEW JHFCU PAYROLL DEDUCTION

Account	Account # as listed above	Additional Account #	Additional Account #
Share 00 - Savings			
Share 2 - Checking			
Share 5 - Money Market			
Share 7 - Holiday Club Sav.			
Share 13 - Education Sav. (3 yr)			
Share 15 - Education Sav. (5 yr)			
Share 81 - Custom Savings			
Other:			
<i>Loans</i>			
Loan 9 - MAIF			
Loan 13 - FASAP			
Loan 15 - FASAP/Emergency			
Loan 19 - Emergency			
Other:			
Grand TOTAL			

(Amount will be same TOTAL New Deduction stated above)

I hereby authorize my Payroll Department to deduct from my check each payday until otherwise notified.
I hereby authorize the Credit Union to deduct from my account any deductions credited to me that I am not entitled to.

Signature _____ *Date* _____

FOR CREDIT UNION USE ONLY			
Payroll input to Employer	Date		Operator
Payroll input to System	Date		Operator